
DATE: _____

STANDARD STUDENT CONTRACT

**BETWEEN
CAMBRIDGE INSTITUTE PTE LTD
AND
STUDENT**

**Standard Student Contract Between
Private Education Organisation and Student¹**

This Contract is dated _____ (dd/mm/yyyy) and made between:

- | | | |
|---|---|---|
| (1) Full Name of Private Education Organisation (“PEO”) | : | CAMBRIDGE INSTITUTE PTE LTD |
| ACRA Registration Number (where applicable) | : | 200405843N |
| MOE Registration Number (where applicable) | : | 1931 |
| CaseTrust for Education No. (where applicable) | : | |
| Address | : | 111 North Bridge Road #26-04
Peninsula Plaza
Singapore 179098 |
| | | |
| (2) Full Name of student (as in Passport) (“Student”)** | : | |
| Passport/FIN Number* | : | |
| Nationality | : | |
| Address (Overseas Residence) | : | |
| Address (Singapore Residence) | : | |
| | | |
| (3) Full Name of Parent/Guardian* (if Student is under 21 years of age) | : | |
| NRIC/Passport Number* | : | |
| Nationality | : | |
| Occupation | : | |
| Address | : | |
| Telephone Number | : | |

* Please delete as appropriate.

** References to “Student” in this Agreement shall be deemed to include references to the student’s parent or guardian, as the case may be.

1. COURSE INFORMATION, ENTRY REQUIREMENTS, FEES, AND DEPOSIT

1.1 Name of Course:

Course applied for (the “Course”) : _____

The Course and its contents have/have not* been registered with the Ministry of Education and other relevant authorities.

1.2 Date of Commencement and Completion:

Date of commencement of the Course (“Commencement Date”) : _____

¹ This document (including the schedules) forms the base template. If the PEO wishes to add further provisions, a written application by letter may be made to CASE together with the proposed provisions. CASE will then inform the PEO of the processing fee payable and payment must be received before CASE will proceed with the processing of the application. The processing fee is non-refundable regardless of the outcome of the application. Further amendments subsequent to the initial application shall be deemed as a fresh application for approval for which a fresh processing fee shall be payable

	Date of completion of the Course (“ Completion Date ”)	:	_____
1.3	<u>Entry Requirements:</u> The entry requirement(s) for the Course is/are as set out in Schedule 1 and the PEO hereby confirms that it has verified that the Student has met such entry requirements.		
1.4	<u>Type of Qualification:</u> Name of certificate / diploma / degree* to be conferred on the Student upon successful completion of the Course	:	CAM UK / ECU / ACCA / SIT / CAMBRIDGE
1.5	<u>Organisation Awarding/Conferring Qualification:</u>	:	_____
1.6	<u>Student Arrival:</u> Latest date on which Student has to commence residence in Singapore	:	BEFORE Commencement Date

- 1.7** **Course Fees:** The course fees shall be apportioned as set out in **Schedule 2.1** (“**Course Fees**”) and shall, subject to Clauses 2 and 3, be payable on or before the dates set out therein.
- 1.8** **Payment of Deposit:** The deposit shall be as set out in **Schedule 2.2** (the “**Deposit**”) and shall be payable on or before the date set out therein as security for the due performance and observance of the Student’s obligations to the PEO under this Agreement.

For the avoidance of doubt, the Deposit does not include any deposit required to be paid to the Immigration & Checkpoints Authority (the “**ICA**”).

- 1.9** **Return of Deposit:** Subject to Clauses 2.1 and 2.2, the Deposit shall, within fourteen (14) days of the Completion Date or earlier termination of the Student’s enrolment at the PEO, be repaid in full (without interest) to the Student Provided however that the PEO shall be entitled to deduct all or a part thereof to set off any payment then owing by the Student to the PEO and/or to recover any monies which are properly determined by the PEO to be due and payable to the PEO.
- 1.10** **Additional Fees:** In addition to the Course Fees and the Deposit, the additional fees set out in **Schedule 2.2** may be payable by the Student (the “**Additional Fees**”).
- 1.11** **Payment of Course Fees, Deposit and Additional Fees:** The **Tuition Fees** set out in **Schedule 2.1** shall be paid on or before the dates specified therein:
- (i) to the PEO if the PEO adopts a Student Tuition Fee Insurance pursuant to Clause 3, or
 - (ii) in the manner set out in Clause 3.2 below if the PEO adopts a Student Tuition Fee Account (Escrow) pursuant to Clause 3.
- All other fees payable (being the **Non-Tuition Fees** set out in **Schedule 2.1** and any Additional Fees set out in **Schedule 2.2**) and the Deposit shall be paid to the PEO on or before the dates specified in **Schedules 2.1** and **2.2**, and Clause 1.8, respectively.
- 1.12** **Issue of Receipts:** For every payment made by the Student to the PEO, the PEO shall issue a receipt to the Student stipulating (i) the amount paid, (ii) the date of payment, and (iii) the purpose of such payment (with a proper breakdown of the payment amount, where applicable).

2. REFUND POLICIES

- 2.1** **Withdrawal for Cause:** Subject to Clause 7, the Student shall be entitled to immediately withdraw from the Course by giving written notice to the PEO of his/her intention to do so under the following circumstances:
- (i) the PEO fails, for any reason, to commence the Course on the Commencement Date;
 - (ii) the PEO fails, for any reason, to complete the Course by the Completion Date;
 - (iii) the PEO terminates the Course for any reason prior to the completion of the Course; or
 - (iv) the PEO is in material breach of its obligations under this Agreement.
- 2.2** **Refunds for Withdrawal for Cause:** The PEO shall, as soon as practicable after receiving the Student’s notice of withdrawal under Clause 2.1 (and in any event no more than fourteen (14) days after receiving such notice) refund to the Student:
- (i) the entire amount of the Tuition Fees and Deposit; and

(ii) the Non-Tuition Fees and/or Additional Fees*.

2.3 Withdrawal Without Cause and Refunds: Where the Student withdraws from the Course for any reason other than those set out in Clause 2.1 or Clause 7, the PEO shall, subject to Clause 3.4, as soon as practicable after receiving the Student’s written notice of withdrawal (and in any event no more than fourteen (14) working days after receiving such notice) refund to the Student the entire amount (100%) of the Deposit (less all such deductions which the PEO is entitled to make in accordance with Clause 1.9) together with the following sums (less any applicable bank administrative charges properly paid/payable under Clause 3):

Please sign _____
Date _____

{	% of [the aggregate amount of the Course Fees and Additional Fees paid under Clause 1.7 and 1.10]	If Student’s written notice of withdrawal is received
	[75%]	[30] days and above before the Commencement Date
	[25%]	[1] - [29] days before the Commencement Date
	[0%]	After the Commencement Date

2.4 Deemed Withdrawal: A Student who transfers from the Course to another course with the PEO shall, for the purposes of this Clause 2, be deemed to have withdrawn from the Course and the provisions of Clause 2.3 shall apply save as otherwise agreed between the PEO and the Student.

3. STUDENT PROTECTION SCHEME

3.1 PEO’s Undertaking to have SPS:

The PEO hereby confirms and undertakes to the Student that it has in place a Student Protection Scheme as stipulated by the Consumers Association of Singapore (CASE) (the “**SPS**”) by way of a Student Tuition Fee Account (Escrow)/Student Tuition Fee Insurance* pursuant to the terms and conditions of the CASE-PEO Agreement dated <insert date> made between CASE and the PEO.

3.2* [Where SPS is in the form of a Student Tuition Fee Account (Escrow)]:

A copy of the master escrow agreement dated 9 September 2004 between CASE, DBS Bank Ltd and The HongKong and Shanghai Banking Corporation Limited (the “**Master Escrow Agreement**”) and acceded to by the PEO on [•] [is available at the PEO’s website at [•]]. The Master Escrow Agreement sets out, among other things, the details upon which the PEO shall establish an escrow account with DBS Bank Ltd/HongKong and Shanghai Banking Corporation Limited* (the “**Escrow Account**” with the “**Escrow Bank**”) for the purposes of receiving payment of the Student’s Tuition Fees and the circumstances in which the amounts in the Escrow Account shall be payable to the PEO and/or the Student.

[The Student acknowledges that he/she has read and has understood the terms of the Master Escrow Agreement.]

The PEO and the Student hereby agree that:

- (i) the Student shall execute a student escrow confirmation in a form acceptable to the Escrow Bank (the “**Student Escrow Confirmation**”) within [•] days of the date of this Agreement and deliver a copy of the same to the Escrow Bank within three (3) business days of it being so executed;
- (ii) the PEO shall issue payment vouchers, not less than thirty (30) days prior to the Commencement Date, to the Student in accordance with the terms of the Master Escrow Agreement and the Student shall submit such payment vouchers together with any payment made under Clause 3.2(iii) below; and

(iii) the Student shall pay the Tuition Fees directly into the Escrow Account on or before the dates specified in Schedule 2.1.

3.3* [*Where SPS is in the form of a Student Tuition Fee Insurance*]:

A copy of the master insurance policy dated 1st February 2005 issued by [NTUC Income Insurance Co-operative Ltd] (the “**Master Insurance Policy**”) taken up by the PEO for the purpose of insuring, among other things, the Student [is available on the PEO’s website at www.cambridge.com.sg].

The Master Insurance Policy sets out, among other things, the events under which NTUC Income Insurance Co-operative Ltd shall indemnify the Student for Tuition Fees paid to the PEO.

[The Student acknowledges that he/she has read and has understood the terms of the Master Insurance Policy and hereby agrees to the terms and conditions therein].

The PEO hereby undertakes to procure that the cover under the Master Insurance Policy shall be extended to the Student and the PEO shall, within [2] days of the date of this Agreement, deliver to the Student the certificate of student insurance.

3.4 **No Double Claim:** For the avoidance of doubt, if the Student and/or his/her parent/guardian receives any payment from the PEO or the Escrow Bank/NTUC Income Insurance Co-operative Limited* pursuant to a provision of this Agreement or the Master Escrow Agreement/Master Insurance Policy* in respect of any matter or damage, then the Student and his/her parent/guardian shall not be entitled to claim against the PEO or the Escrow Bank/NTUC Income Insurance Co-operative Limited* for the same payment in respect of the same matter or damage pursuant to any other provision of this Agreement or the Master Escrow Agreement/Master Insurance Policy*.

4. GOVERNING LAW AND DISPUTE RESOLUTION

4.1 **Governing Law:** This Agreement shall be governed by, and construed in accordance with, the laws of Singapore.

4.2 **Grievance Procedure:** The PEO shall, within [14] working days of this Agreement and in any event no later than the Commencement Date, provide the Student with a copy of its student handbook or such other document which shall prescribe a formal grievance procedure for the purpose of providing a timely and fair method of resolving disputes arising from this Agreement or such other matter as may relate to the Student’s enrolment at the PEO.

4.3 **Third Party Mediation:** In the event that the Student and the PEO are unable to resolve a dispute in accordance with the grievance procedure referred to in Clause 4.2, the Student and the PEO shall refer the dispute to the CASE Mediation Centre for mediation prior to instituting any legal action or proceedings. The Student and the PEO hereby agree to such procedures and to pay such fees as the CASE Mediation Centre may prescribe from time to time for the purpose of resolving their dispute.

4.4 **Jurisdiction:** The parties hereby irrevocably agree that the courts of Singapore are to have jurisdiction to settle any disputes which may arise out of or in connection with this Agreement which cannot be settled successfully through the Case Mediation Centre and that, accordingly, any legal action or proceedings arising out of or in connection with this Agreement (“**Proceedings**”) may be brought in those courts and the parties irrevocably submit to the jurisdiction of those courts PROVIDED THAT nothing in this Clause shall limit the right of any party to take Proceedings in any other court of competent jurisdiction nor shall the taking of Proceedings in one or more jurisdictions preclude that party from taking Proceedings in any other jurisdiction, whether concurrently or not.

5. INTERNATIONAL STUDENTS

- 5.1 **Student's Pass Application:** The PEO undertakes to use best efforts to assist the Student if he/she requires a Student's Pass from the ICA. This includes, without limitation, providing the Student with advice on obtaining such pass, verifying the Student's enrolment and immigration status, and doing all such things as may be necessary to procure the Student's Pass on behalf of the Student.
- 5.2 **Student's Pass Not Transferable:** The Student's Pass issued under Clause 5.1 is not transferable and will expire upon the Student ceasing to be a student of the PEO. The PEO is under an obligation to inform the ICA of the Student's withdrawal from, or completion of his/her course of study at the PEO, and the Student shall deliver to the PEO, within [7] days of the Student ceasing to be a student of the PEO, the passport and Student's Pass of the Student for cancellation of the Student's Pass.
- 5.3 **Withdrawing from the PEO:** A Student who withdraws from the PEO to enrol with another school shall be deemed to have withdrawn from the PEO under Clause 5.2 and the provisions of Clause 5.2 shall apply.

6. CONFIDENTIALITY

The PEO is committed to maintaining the confidentiality of the Student's personal information and undertakes not to divulge any of the Student's personal information to any third party without the prior written consent of the Student.

7. FORCE MAJEURE

In the event that any party shall be rendered unable to carry out the whole or any part of its obligations under this Agreement for any reason beyond the control of that party, including but not limited to acts of God, force majeure, strikes, war, riot and any other causes of such nature, then the performance of the obligations hereunder of that party or all the parties as the case may be and as they are affected by such cause shall be excused during the continuance of any inability so caused, but such inability shall as far as possible be remedied with all reasonable despatch. For the avoidance of doubt, this clause shall not apply to cases where:

- (i) the PEO is declared to be insolvent and/or a winding-up order made or bankruptcy issued by the Singapore court against the PEO (or, any partner of the PEO if the PEO is a partnership); and
- (ii) the relevant authority (ies) issue(s) an order to cease and/or terminate the operations of the PEO, or the happening of anything of a similar nature under the laws of Singapore.

8. PRECEDENCE TO OTHER AGREEMENTS

In the event of there being any inconsistency between the terms of this Agreement and the terms of any other agreement (oral or written) entered into between the PEO and the Student either before or after the making of this Agreement, the terms of this Agreement shall prevail and the terms of such other agreement shall be deemed to be amended to the extent necessary for it to be read as being consistent with this Agreement.

9. MISCELLANEOUS

- 9.1 **Indulgence, Waiver, etc.:** No failure on the part of any party to this Agreement to exercise and no delay on the part of any party in exercising any right hereunder will operate as a release or waiver thereof, nor will any single or partial exercise of any right under this Agreement preclude any other or further exercise of it.
- 9.2 **Remedies:** No remedy conferred by any of the provisions of this Agreement is intended to be exclusive of any other remedy which is otherwise available at law, in equity, by statute or otherwise, and each and every other remedy shall be cumulative and shall be in addition to every

other remedy given hereunder or now or hereafter existing at law, in equity, by statute or otherwise. The election of any one or more of such remedies by any of the parties to this agreement shall not constitute a waiver by such party of the right to pursue any other available remedies.

- 9.3 Severability of Provisions:** If any provision of this Agreement or part thereof is rendered void, illegal or unenforceable by any legislation to which it is subject, it shall be rendered void, illegal or unenforceable to that extent and it shall in no way affect or prejudice the enforceability of the remainder of such provision or the other provisions of this Agreement.
- 9.4 Third Party Rights:** A person who is not a party to this Agreement has no right under the Contracts (Rights of Third Parties) Act, Chapter 53B of Singapore or any other laws in any jurisdiction to enforce any term of this Agreement.
- 9.5 Successors and Assigns:** This Agreement shall be binding upon, and ensure for the benefit of, the successors, personal representatives and permitted assigns of the parties PROVIDED THAT neither the PEO nor the Student shall be entitled to assign its rights and/or obligations under this Agreement without the prior written consent of the other party.
- 9.6 Translations:** In the event of any conflict or inconsistency between any term of this Agreement (including the Schedules) in the English language and any translation thereof in any other language, the English language version of this Agreement shall prevail.

SCHEDULE 1

Entry Requirements for the Course

Entry into English Language Courses

A Placement Test will be conducted prior to students taking up the course to test on his/her level of knowledge so that students can be placed in the right level of the course. It helps teachers to make decisions about which class to place the students in or whether a learner can join a particular course. The test can be used for all learners for all levels for all ages.

There are 6 levels conducted at Cambridge which are pegged at the standards as listed by City and Guilds. Students at the end of the course will need to sit for a City and Guilds Examination.

The test consists of 2 parts i.e. written and spoken. The written test assesses reading, vocabulary and grammar. It takes 30 minutes to administer. All the questions in the test are in the multiple-choice format. The spoken test assesses fluency, intelligibility & pronunciation, understanding, accuracy and appropriateness of language.

Course Level	Entry Req for IELTS	Equivalent to City & Guilds	European framework	Outcome as per IELTS	Written Test Scores	Oral Test Scores	Total Test Scores
Starter					0 – 15	0 – 17	0 – 32
Basic		Preliminary	A1	3	16 – 23	18 – 29	33 – 52
Pre-Intermediate	3	Access	A2	3.5	24 – 27	30 – 34	53 – 61
Intermediate	3.5	Achiever	B1	4	28 – 30	35 – 39	62 - 69
Upper-Intermediate	4	Communicat or	B2	5	31 – 35	40 – 47	70 – 82
Advanced	5	Expert	C1	6	36 – 40	48 – 54	83 – 94
IELTS / TOEFL		Mastery		7	36 – 40	55 – 60	95 – 100

SCHEDULE 2

BREAKDOWN OF COURSE FEES AND ADDITIONAL FEES

Schedule 2.1 A Fee Structure for Overseas Students on Student Protection Scheme

Tuition Fees	Payment by Instalment		Payment in Advance	
	Amount (S\$)	Date Due	Amount (S\$)	Date Due
<u>For Course Pre-requisites:</u> [<i>breakdown of tuition fee by module/semester</i>]	N.A	N.A	N.A	N.A
<u>For Course:</u> B.1 Full-time English/Chinese B.2 Certified accounting Technician (CAT) B.3 Diploma in Business Management B.4 Diploma in Hotel & Tourism B.5 Diploma in Education	See attached appendix <input type="checkbox"/> Appendix B.1 <input type="checkbox"/> Appendix B.2 <input type="checkbox"/> Appendix B.3 <input type="checkbox"/> Appendix B.4 <input type="checkbox"/> Appendix B.5	before the start of course	\$1,500.00 (applicable to B.2 to B.5)	One month before the start of course
Total Tuition Fees Payable				
Non-Tuition Fees	Amount (S\$)	Date Due	Amount (S\$)	Date Due
<ul style="list-style-type: none"> Application Fee Student Protection Scheme Visa / Student's Pass Medical Check-up Membership Fee/Examination Fee 	N.A \$100.00 \$50.00 (see attached appendix)	N.A Upon Approval of Student Pass - (Not payable to School)	\$450.00 (per year) <input type="checkbox"/> \$100.00 (valid for 6 months) <input type="checkbox"/> \$200.00 (valid for 1 year) N.A N.A	At time of registration N.A N.A
Total Course Fees Payable	See attached list		See attached list	
Non-Tuition Fees	Amount (S\$)	Date Due	Amount (S\$)	Date Due
<ul style="list-style-type: none"> Extension of Student's Pass Bank Charge for Cashier's Order/Cheque issued from Escrow Replacement of Student ID Replacement of Certificate 	N.A \$0 \$10 \$20	N.A When Service Is Required --do- -do-	\$350 (per year) N.A N.A	When Service Is Required N.A N.A

Schedule 2.2
Additional Fees and Deposit

Purpose of Fee	Amount (S\$) and When Payable
<i>Late Payment of Course Fee</i> <i>Re-taking examinations</i>	7% based on the course fee Refer to current rules of the mentioned course
Deposit	Amount (S\$) and Date Due
<i>Refundable if Student Pass is rejected (Course fees only) depending on the course selected</i>	

SIGNED by the PEO

Authorised Signatory of the PEO

Name:

Date:

SIGNED by the Student

Name of Student

SIGNED by the Student's parent or guardian (if the student is under twenty one (21) years of age)

Name of Parent or Guardian

.....
Occupation

.....
Address

Witness.....

Occupation

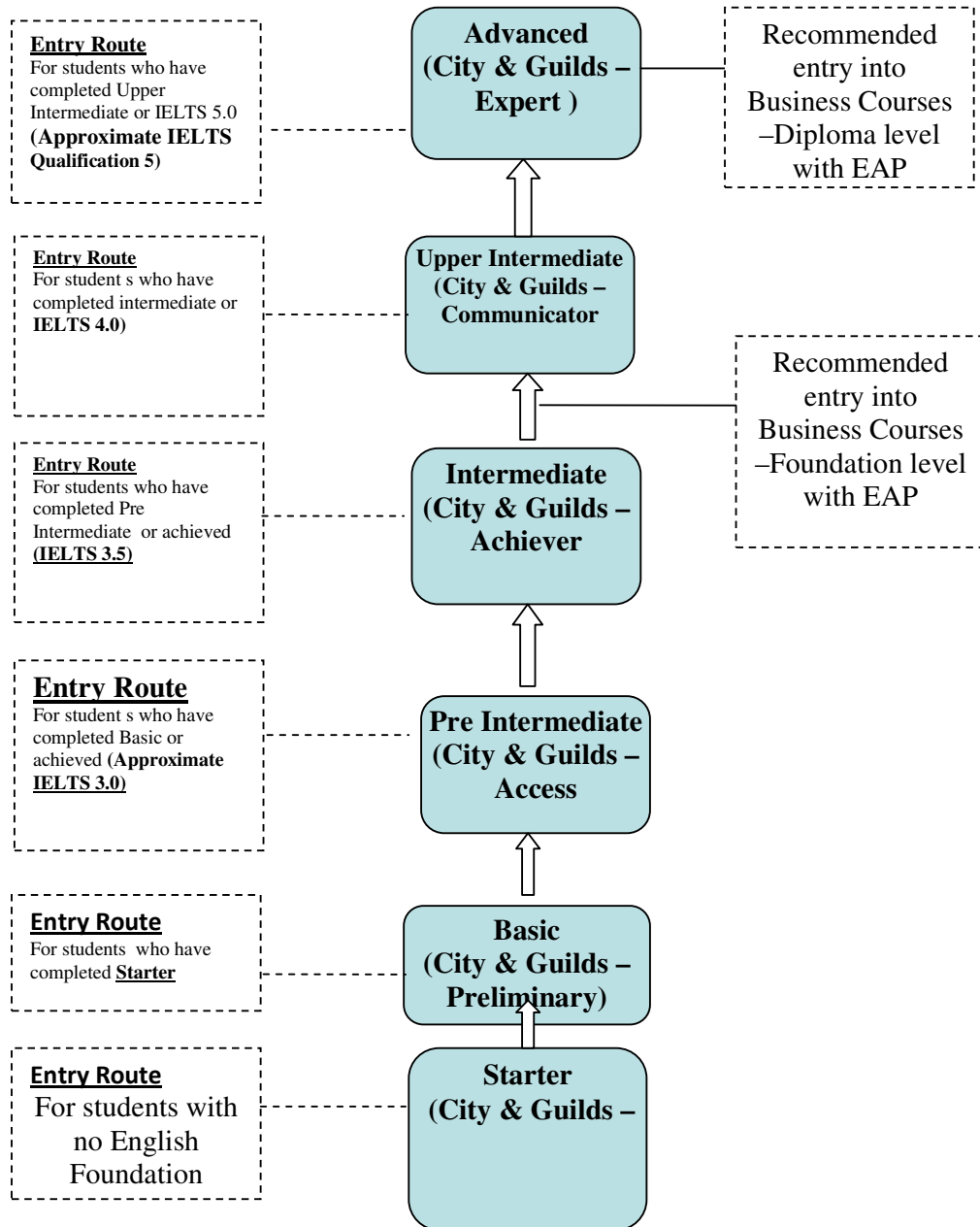
.....
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Appendix A

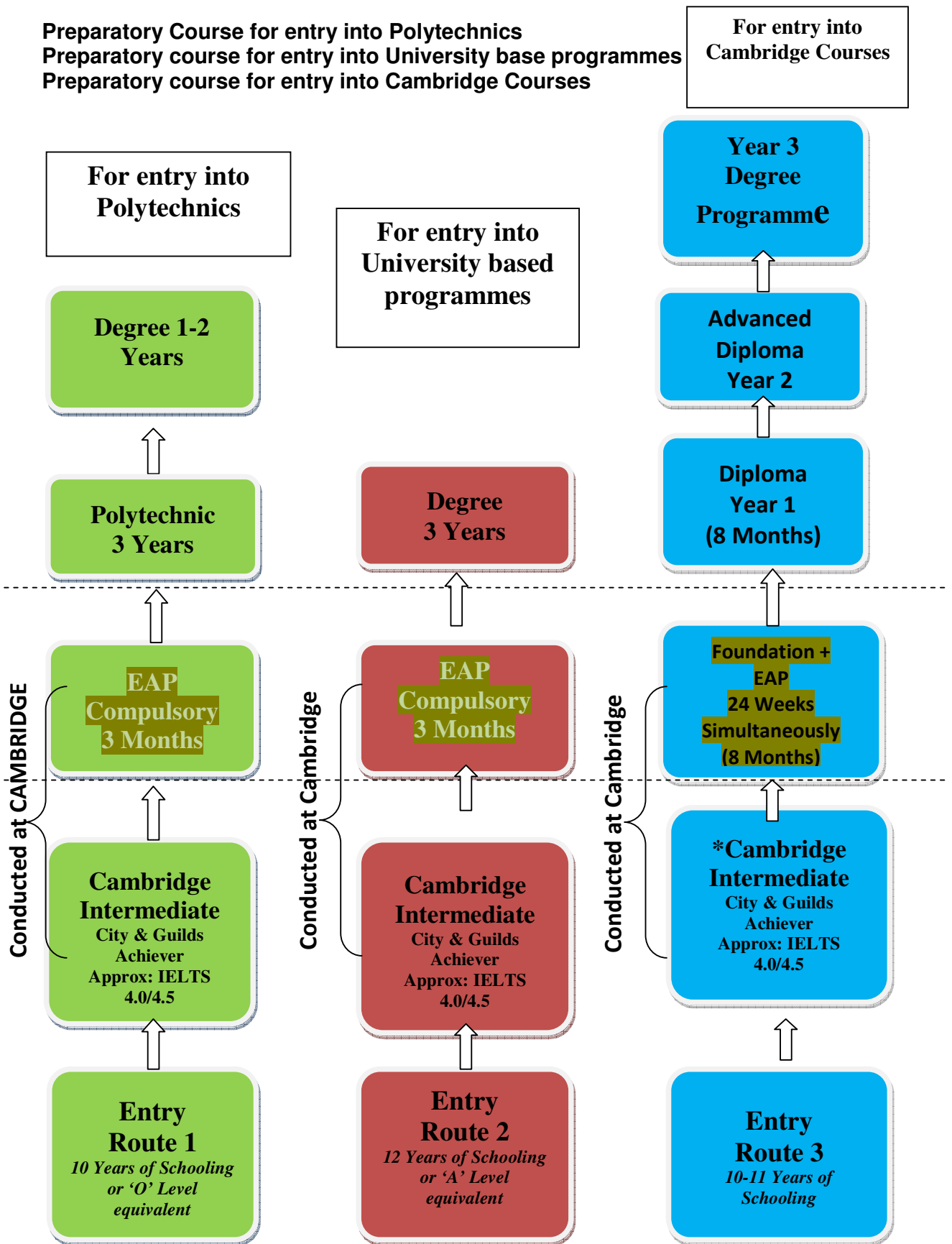
(For staff information)

To ensure students are guided through the process where entry requirements are concerned)

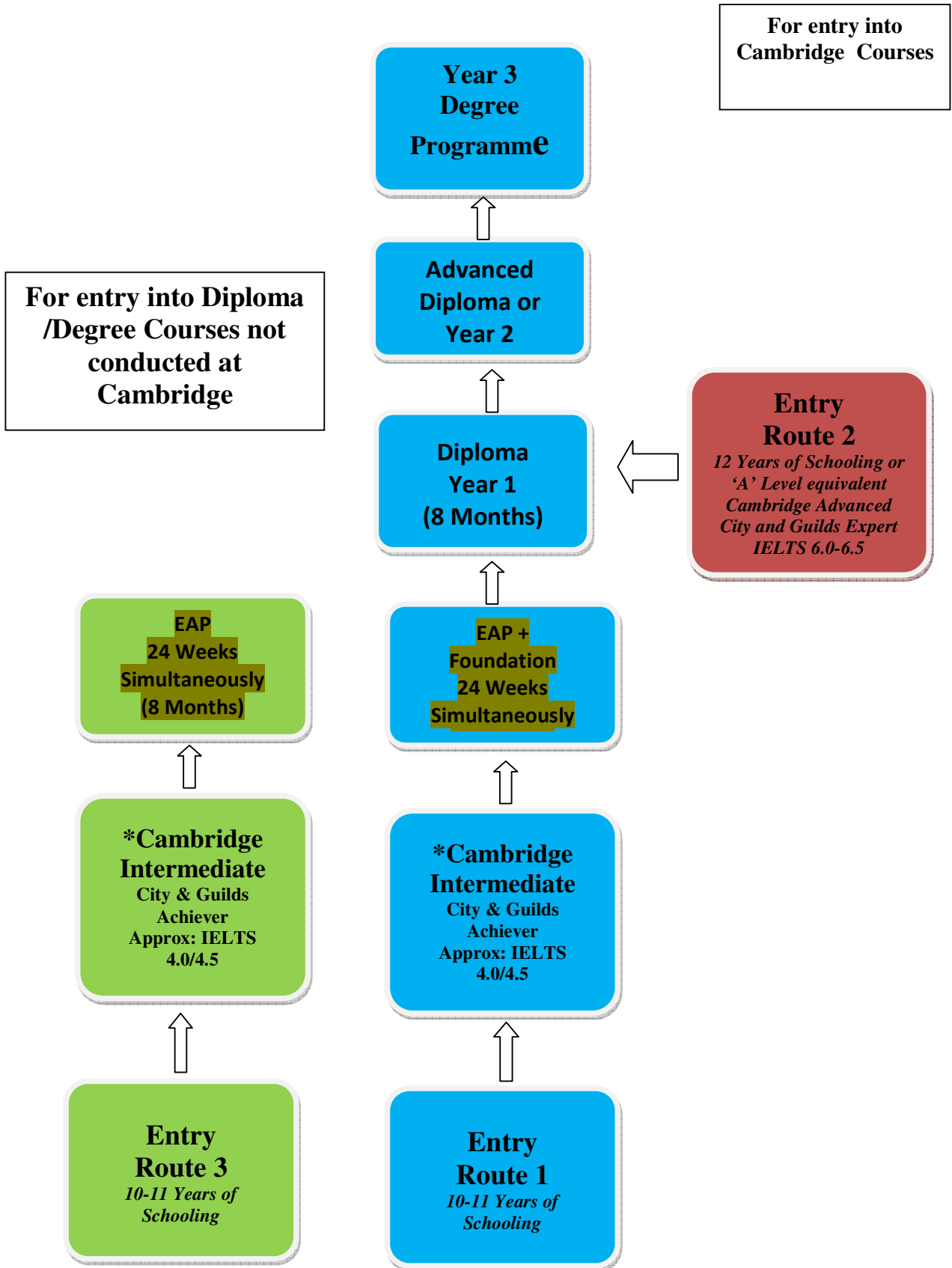
The Diagram below shows the entry and exit points of the English programs offered by Cambridge



APPLICABLE TO INTERNATIONAL STUDENTS



APPLICABLE TO INTERNATIONAL STUDENTS



Entry into Foundation Level of Cambridge Institute

Students need to:

- Meet the entry requirement / criteria as stated in Appendix A.
- Need to achieve IELTS 4.0-4.5 **OR** Cambridge (Intermediate) **OR** City and Guilds (Achiever) **OR** GCE'O' Levels.
- Complete a minimum of 24 weeks of classes in English for Academic Purposes (EAP), a **compulsory** module, to be done in conjunction or simultaneously with the foundation programme.

Entry into Diploma / Degree (Year 1) of Cambridge Institute

- Students need to pass all modules in the foundation course. Should they fail any modules, they may proceed to the Diploma level **but** on the condition that they pass the remaining modules. A maximum of 2 re-sit modules are allowed. This must be approved by Cambridge Academy of Management Council.

OR

- They must have an IELTS of 6.0 – 6.5 **OR** Cambridge (Advanced) **OR** City and Guilds (Expert) and must meet the entry requirements as stated in Appendix A **OR** GCE'A' Levels

ALSO

- Students may need to complete a minimum of 5-24 weeks of classes in English for Academic Purposes (EAP) should they have a high IELTS score but still do not meet the entry requirements This can be done in conjunction or simultaneously with the Diploma programme.

Entry into Advanced Diploma / Degree (Year 2) of Cambridge Institute

- Students need to pass all modules in the DIPLOMA course. Should they fail any modules, they may proceed to the Advanced Diploma / Degree Year 2 level **but** on the condition that they pass the remaining modules. A maximum of 2 re-sit modules are allowed. This must be approved by Cambridge Academy of Management Council.

OR

- They must have an IELTS of 7.0 – 7.5 **OR** City and Guilds (Mastery) and must meet the entry requirements as stated in Appendix A.

ALSO

- Students may wish to complete a minimum of 24 weeks of classes in English for Academic Purposes (EAP), **NOT** a compulsory module, to be done in conjunction or simultaneously with the Advanced Diploma programme.

Entry into Diploma / Degree Courses not conducted at Cambridge Institute

- Students need to **either**
 - **Complete** foundation course at Cambridge Institute **OR**
 - Achieve IELTS 6.0 – 6.5 **OR** Cambridge (Advanced) **OR** City & Guilds (Expert) **AND** Entry Requirements as stated in Appendix A **AND**
 - **Complete** a minimum of 24 weeks of classes in English for Academic Purposes (EAP), a **compulsory** module, to be done in conjunction or simultaneously with the Diploma programme.

English for Academic Purposes

The EAP course are open to students at the intermediate level(minimum of 4.0 IELTS) and above who want to improve their English so that they are able to take up an academic course at either undergraduate or postgraduate level or to be proficient enough for business and social reasons. The course will also help you to improve your General English skills in reading, writing, speaking and listening.

The EAP Preessional English courses are open to students who have been given an offer to study at the University be it at the undergraduate level or Postgraduate level in any discipline i.e Art, Education, Commerce etc.

The EAP course are meant for students who are academically motivated and come from countries where the final school leaving certificate is not accepted for direct entry onto an undergraduate or postgraduate programme because they would have completed it in their native language or they have not attained the grades as required. This is normally the case where students have either 12 years or 10 years of formal education.

Such students are normally given a conditional offer where they would need to complete our EAP course and attain a standard that is satisfactory(see table below) and pass the first module of the Uniprep/Foundation course or either Undergraduate or Postgraduate level course depending on their point of entry.

The school does not generally allow any other English language results unless there are evidences to show the modules that the students have covered under the course.

Failure to complete the English course successfully will mean that the student have not fulfilled the conditions offered, the school will therefore have the right to withdraw the student from the academic course. The school has the right to however, allow the students to proceed with the undergraduate or Foundation course with EAP simultaneously on condition that they have a high score in their placement test but still do not meet the entry requirements as stipulated below.

Students need not take an IELTS or TOEFL if they have successfully completed our EAP courses for entry into Cambridge Courses.

Students study for a minimum of 12 weeks for 20 hours each week. As part of the course, we provide IELTS preparation classes and Academic writing skills so that they can achieve the IELTS score they require for entry onto either a Uniprep or Foundation course.

This course is not open to students at starter or Elementary levels or below IELTS 4.0.

Class sizes are normally small to allow close attention from teachers.

Objectives

- For accuracy in the use of language
- For Language fluency
- For academic writing purposes
- For communicative purposes
- To prepare students to read with understanding from a range of academic texts and be able to use them to discuss, write, debate and explain.

Council of European framework	Cambridge School	Approximate IELTS qualification	Cambridge ESOL General Exams	Entry into Undergraduate/Postgraduate /Unipre/Foundation courses
A1	Starter			
	Basic			
A2	Pre Intermediate	3.5	KET	
B1	Intermediate	4.0-4.5	PET	Uniprep/Foundation
B2	Upper Intermediate	5.0-6.0	FCE	Undergraduate
C1	Advanced	6.5-7.0	CAE	Postgraduate
C2	Proficiency	7.5	CAE	

IELTS	5.0	5.5	6.0	6.5	7.0
TOEFL	173/500	190/520/68	213/550/80	237/580	250/600

Your IELTS score(in writing)	Meets the min. entry requirement for EAP	Duration in hours	Fees
4.0- 4.5	24 weeks	480hours	S\$4800
5.0	20 weeks	400hours	S\$4000
5.5	15 weeks	300hours	S\$3000
6.0	10 weeks	200hours	S\$2000
6.5	5 weeks	100hours	S\$1000

APPENDIX A

Country	International Foundation Diploma / International Certificate
Bangladesh, Nepal, Pakistan	Completion of Higher Secondary Certificate or Year 11 equivalent with average of 50%
Brunei, Mauritius	Completion of Form 5/GCE 'O' levels
China	Senior High School 2 with 70% average
Hong Kong	Completion of Form 5 (HKCEE)
India	Completion of Senior Secondary Certificate + 1, or Year 11 equivalent with average of 45%
Indonesia	Completion of SMU III, or SMU II with average grade of 7.2 in academic subjects
International Baccalaureate	Year 1 Diploma
Kenya	Completion of GCE 'O' Levels or equivalent
Ghana; Malawi; Tanzania; Uganda; Zambia; Zimbabwe	Completion of GCE 'O' Levels or equivalent
Malaysia	Completion of Form 5/SPM; Senior Middle 2 or equivalent
Russia	Certificate of Secondary Education Grade 11 with GPA of 3.5
Country	International Foundation Diploma / International Certificate
Singapore	Completion of Sec 4 (Express)/GCE 'O' levels or equivalent
Sri Lanka	Completion of Year 11/GCE 'O' levels or equivalent
Taiwan, Macau, Korea	Completion of Senior High School; or a very good Senior High Year 2 or equivalent
Thailand	Completion of Matayom 5 with a GPA of 2.5
Vietnam	Successful Completion of Year 11/GCE 'O' levels or equivalent

Country	International Diploma
Bangladesh, Nepal, Pakistan	Completion of Higher Secondary Certificate (10 + 2)/Intermediate with average of 55%
Brunei, Mauritius	2 passes in the GCE 'A' levels
China	Completion of Senior High School with 'B' grades in 4 academic subjects
Hong Kong	1 'A' level and 2 'AS' level passes in the HKALE
India	Completion of Higher Secondary Certificate (10 + 2)/Intermediate with average of 50%
Indonesia	Completion of SMU III with average grade of 7 for 4 academic subjects
Country	International Diploma
International Baccalaureate	Minimum of 20 over 6 IB subjects
Japan	High School Graduation with '3' grade average
Kenya	Completion of KCSE with a 'C' grade average or 2 passes in the GCE 'A' Levels Or Three passes at 'AS' Level
Ghana; Malawi; Tanzania; Uganda; Zambia; Zimbabwe	2 passes in GCE 'A' levels or equivalent or Three passes at 'AS' Level
Malaysia	2 passes in the STPM; or 4 'B' grades in academic subjects in Snr Middle 3; OSSD: 57%
Russia	Diploma of Completed Specialized Secondary Education
Singapore	2 passes in the GCE 'A' levels
Sri Lanka	2 passes in the GCE 'A' levels
Taiwan, Macau, Korea	Completion of Senior High School with 'B' grades in 4 academic subjects
Thailand	Completion of Matayom 6 with a GPA of 2.0 in relevant academic subjects
Vietnam	Successful Completion of Year 12 with 6.0 average

Country	International Advanced Diploma
All	CAM International Diploma or its equivalent. Need prior approval from the CAM Academic Council

Country	Postgraduate Diploma
All	<ul style="list-style-type: none"> - A UK Honors Degree or equivalent - Other recognized qualifications of approved Overseas Higher Education Institutions - IELTS 6.0 or its equivalent - At least 1 Year Work Experience <p>Need prior approval from the CAM Academic Council.</p>

Country	All Programs
All	<ul style="list-style-type: none"> - A UK Honors Degree or equivalent - Other recognized qualifications of approved Overseas Higher Education Institutions - IELTS 6.0 or its equivalent - At least 1 Year Work Experience <p>Need prior approval from the CAM Academic Council.</p>

Program	Matured Entry Requirements
International Foundation Diploma	<p>Those with No formal qualifications and are 18 years and above, required to demonstrate competence in English by the attainment of one of the following:</p> <ul style="list-style-type: none"> - British Council – Intermediate Certificate in English/Upper Advanced Certificate in English - LCCI – English for Business (EFB) 1st or 2nd level - Pitman/City and Guilds – English for Speakers of Other Languages (ESOL)/English for Business and Communication - Overseas Applicants with an IELTS Score of 4.5 may also be considered, but will be required to complete a 3-month English Program with the respective academic institutions
Diploma	<p>Those without formal qualifications, 21 years and above whom have been in appropriate employment for at least 2 years. A reference letter from employer(s) must accompany such applications</p>
Advanced Diploma	<p>Those without formal qualifications, 21 years and above whom have been in appropriate employment for at least 5 years in a middle management level. A reference letter from employer(s) must accompany such applications</p>
Postgraduate Diploma	<p>Those without formal qualifications, 30 years and above whom have been in appropriate employment for at least 5 years in a middle management level with 2 years in the senior level. A reference letter from employer(s) must accompany such applications.</p>

APPENDIX B

(To be signed by the student upon selection of the course)